

**Town of Menasha Utility District Commission Regular Meeting
Municipal Complex - Assembly Room - Monday, November 23, 2009**

Minutes

1. Call to Order, Pledge of Allegiance and Roll Call

President Arden Tews called the meeting to order at 5:00 p.m., followed by the Pledge of Allegiance. Secretary Backman took roll call and Commission members present were President Tews, Commissioners, Hanson, Ziegler and Youngquist. Commissioner Gerhart was excused. Staff present was Administrator Sturgell, Com. Dev. Dir. Dearborn, and Water Supt. Roth. Excused were Finance Dir. Piergrossi, Accts. Mgr/Deputy Treas. Pagel, and Wastewater Supt. Laabs. Also present were Melvin Schultz, Edward Porzuc, and Robert Miller.

2. Awards/Presentations

3. Minutes to Approve

a) Regular Utility Commission Meeting - November 9, 2009

MOTION: Hanson/Youngquist to approve the minutes as submitted. Motion carried. Comm. Ziegler abstained.

4. Minutes and Correspondence to Receive

Minutes

a) Neenah-Menasha Sewerage Commission - September 22, 2009

MOTION: Hanson/Youngquist to accept the minutes for filing. Motion carried.

Correspondence

a) Water Main Breaks - October 2009

b) Water Pumpage Report - October 2009

MOTION: Youngquist/Ziegler to accept the correspondence for filing. Motion carried.

5. Public forum on any matters of concern to the Town. The public may comment however, no action can be taken. Five minute time limit per person on non-repetitive matters.

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 091123 -1:UD Expenditures

MOTION: Youngquist/Ziegler to approve the amount of \$309,534.20 without exception. Motion carried.

9. Reports

a) President Tews - Announced a Special Joint Meeting with the Towns of Menasha, Grand Chute, and Greenville for financing the Grand Chute Menasha West Wastewater Plant improvement project on Nov. 30, 2009 at 4:00 pm in the Town of Menasha Assembly Room. Mr. Dave Wagner of Ehlers and Associates will discuss the bonds and there will be a vote of all three towns present.

b) Water Superintendent Roth - *Capital Projects Update*: Manitowoc Rd. was completed last week; electrical work will be performed on both wells with mechanical work done in following weeks; checking hydrants to prepare for the winter months. President Tews inquired about the 3-foot bike path on Valley Rd.; one portion will be graveled over the winter, and blacktopping completed in the spring.

10. Motions by Commissioners

11. Adjourn

At 5:07 p.m., MOTION: Hanson/Youngquist to adjourn. Motion carried.

Respectfully submitted,

Karen Backman, Secretary

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*